



Program Grant Application Guidelines

We believe that no kid should be left on the sidelines and all should be given the opportunity to experience the positive benefits of organized sports. KidSport™ provides support to children in order to remove financial barriers that prevent them from playing organized sport.

How can KidSport™ help?

- KidSport™ can provide a Program Grant to support sport programs offered through a Sport Organization, Youth Agency or Community Association that maximizes participation opportunities for eligible KidSport™ kids. Preference will be given to sport activities that are new to the community as well as programs that will be continued in years to follow.

What programs are eligible to receive a KidSport™ grant?

- The use of KidSport™ funds must be compatible with the goals and objectives of KidSport™ with regards to servicing youth from financially disadvantaged families and up to the age of 18 being inclusive of financial support.
- Generally accepted sport activities are those recognized and/or sanctioned by the member organizations of Sask Sport Inc. For a full listing of eligible sport activities see www.kidsport.ca/sk
- Support is intended for program participants who are being introduced into a sustained organized sport led by a qualified coach/instructor.

What does a KidSport™ program grant cover?

- KidSport™ funds can be used to offset costs associated with program delivery such as facility rental, equipment, insurance, coaches and officials or uniforms.
- Program grant support of \$5,000 or less can be adjudicated by KidSport™ Community Chapters if applicable.
- Applications are subject to the availability of funds.
- Costs associated with dance, facility construction or upgrades, travel to tournaments, play-offs, championships, etc. are not eligible expenses.

What is the deadline to apply?

- Applications will be accepted on a first come-first serve basis or as determined by the Community Chapter deadline.
- Applications must be submitted and approved before the start date of the activity.

What are the funding arrangements?

- KidSport™ issues funds to the community sport leagues and associations on behalf of the program applicant. Allow approximately 30 days for notification of application status, following Community Chapter adjudication.

How to apply to KidSport™?

- Applications must be submitted on the official designated KidSport™ Program Grant Application Form. This form clearly identifies contact information, program information, amount of support requested and budget information.

Submit completed Program Grant Applications to your KidSport™ Community Chapter for review.

To find a Community Chapter nearest you, visit www.kidsport.ca/sk - SK Chapters or call 1-800-319-GAME (4263).

**So ALL Kids
Can Play!**



Program Grant Application Form

Step #1

Applicant Checklist

Please complete Step 1 prior to filling out the rest of the Program Grant Application Form.

1. Does your Program Grant request involve a sport that is declared eligible for KidSport™ funding assistance?
 Yes No
For a full listing of eligible sport activities, visit www.kidsport.ca/sk - How to Apply.
2. Does your program serve the KidSport™ mandate of providing sport opportunities for children from families who are facing financial obstacles?
 Yes No
3. Will the Program Grant Application be submitted to KidSport™ well in advance of the start date of the sport program?
 Yes No
4. If approved, will the use of KidSport™ funds be compatible with the goals and objectives of KidSport with regard to servicing youth up to the age of 18 and who are being introduced into a sustained organized sport program?
 Yes No
5. Will the program be led by a qualified coach/instructor?
 Yes No

If you answered YES to all of the above questions, please proceed to Step #2.

If you answered NO to any of the above questions, please refer to the Program Grant Application Guidelines.

Step #2

Contact Information - Please print clearly

If funds are approved for the program, a cheque will be issued directly to the organization listed below.

Name of Organization: _____

Contact Name: _____

Address: _____

City/Town: _____ Postal Code: _____

Phone Number: _____ Fax Number: _____

Signature of Contact Person: _____

I hereby certify that all information is correct and factual.

Date: _____

**Step
#3**

Program Information

Program Name: _____

What sport does your program involve? _____

Describe the program: _____

Program Dates - Start: _____ End: _____

Number of Weeks: _____ Program Times: _____

How many qualified coaches/instructors are involved in the program? _____

Location(s): _____

Indicate the age group your program will be targeting: _____

How many children will participate in your program? Boys _____ Girls _____

How does your program serve the KidSport™ mandate of providing sport opportunities to financially disadvantaged children? (Please explain) _____

What percentage of your program participants have cost as a barrier to participating and how do you verify that?

Other comments: _____

Please submit any additional information you may have on your program such as a brochure or advertisement.

**Step
#4**

Amount of Support Requested

Request for: (registration fees, equipment, etc.) _____

Total Request: \$ _____ (Max of \$5,000)

Have you applied for funding assistance from any other source? Yes No

If yes, please explain: _____

Have you received KidSport™ funding for this program in prior years? Yes No

If yes, in what year (s)? _____

**Step
#5**

Budget Information

Please outline all program revenues and expenses.

REVENUES:	\$
Amount requested from KidSport™	\$
Other Grants: (Please list)	\$
Sponsors or Donations	\$
Registration Fees	\$
Other:	\$
EXPENSES:	\$
Facility Rental	\$
Equipment	\$
Coaches or Officials/Instruction Expenses	\$
Other:	\$

Please attach any other information regarding your Program Grant. (Example: registration form, posters, etc)

**Step
#6**

Submit Application Form

Applications should be sent to:

Community Chapter Address

FOR OFFICE USE ONLY:

TO BE COMPLETED BY KIDSPORT™ COMMUNITY CHAPTERS

Is the Program Grant Application Form completely filled out?

Yes No

Does the request meet all KidSport™ eligibility guidelines?

Yes No

Is the program targeting youth from financially disadvantaged families to become involved in a sport led by a qualified coach or instructor?

Yes No

Was the Program Grant request submitted well in advance of the start date of the program?

Yes No

Was the Program Grant request over \$5,000?

Yes No

If YES, submit the Program Grant to the Provincial KidSport™ Office for final review.

Amount of Support Granted \$ _____

Comments:

Review Date: _____

Validated By: _____

KidSport™ Community Chapter Representative

* Please send a Program Grant Follow-Up Report when confirming the status of the Program Grant request.

Was a Follow-Up request sent to the Applicant? Yes No